

CHAPTER 2

East Side Community Center

<i>Section Number</i>	<i>Title</i>	<i>Ordinance Number</i>	<i>Date of Ordinance</i>
12-2-1	Declaration of Policy	2005-11	08/02/05
12-2-2	Definitions	2005-11	08/02/05
12-2-3	Center Fees	2005-11	08/02/05
12-2-4	Use Application Procedure	2001-05	2/19/01
		2005-11	08/02/05
12-2-5	Miscellaneous Conditions of Use	2001-05	2/19/01
		2005-11	08/02/05
12-2-6	Center Administrator of	2005-11	08/02/05
12-2-7	Variance	2005-11	08/02/05

SEC. 12-2-1 DECLARATION OF POLICY.

- (a) The purpose of the East Side Community Center, herein after called the “Center,” is to provide meeting space for Town departments, committees, commissions, and boards, and to provide space for parks and recreational activities, for activities that benefit the Town of Caledonia, and for those Designated Users that have been so-identified by the Town.

SEC 12-2-2 DEFINITIONS.

- (a) **Designated Users.** Designated Users shall mean the Bohemian Cemetery Annual Meeting, the Caledonia Historical Society, and all Designated Users that have been so-identified by resolution of the Town Board.

SEC. 12-2-3 CENTER FEES.

- (a) **Town Purposes.** No fee shall be required for use of the Center by the Town of Caledonia, including its departments, committees, commissions, and boards, or when the intended Center use benefits the Town, as determined by the Center Administrator or the Town Board.
- (b) Designated Users shall pay a clean-up fee for the use of the Center. The clean-up fee shall be \$25, or such amount as is set periodically by resolution of the Town Board.

SEC. 12-2-4 USE APPLICATION PROCEDURE.

- (a) **Filing.** Each Designated User wishing to use the Center must make a reservation with the Center Administrator at least in advance of the desired date, unless a different time period is proscribed by the Center Administrator.

- (b) **Cancellation of Reservations.**
The Town reserves the right to cancel any reservation and to refund all fees that have been paid. The reservation application form shall state that in the event of a cancellation required by the Town, the applicant agrees to hold the Town harmless from any liability for losses, damages, or additional costs incurred by the applicant resulting from said cancellation.

SEC. 12-2-5 MISCELLANEOUS CONDITIONS OF USE.

- (a) The Center is a non-smoking facility and this provision shall be enforced by the individual responsible for securing the reservation.
- (b) All use times shall include time for set-up and tear-down, as well as cleaning time.
- (c) **Denial of use.** The Center Administrator may refuse use of this Center to any Designated User who has, in the past, caused or permitted damage to property belonging to the Town.
- (d) **Equipment.** The Center Administrator shall cause the Center's equipment to be periodically inventoried. No equipment, including, but not limited to, tables, chairs, dishes, etc., may be borrowed, rented, or removed from the Center except for use by the Town of Caledonia.

SEC. 12-2-6 CENTER ADMINSTRATOR.

The Town Administrator or his/her designee shall be the Center Administrator. The Center Administrator shall enforce this Chapter and any rules adopted hereunder and shall be responsible to the Town Board for the Center's management. The Center Administrator may delegate his or her duties as he or she sees fit. The Center Administrator may promulgate rules for the use of the Center, subject to periodic review by the Town Board.

SEC. 12-2-7 VARIANCE.

The Town Board may grant a variance from the provisions of this ordinance for good and sufficient cause as determined by the Town Board, based upon the special circumstances of the particular case, but no variance shall be granted which is unjustly discriminatory in nature.