

**Village of Caledonia Utility District
Commissioners Meeting
August 3, 2016**

The Regular Meeting of the Village of Caledonia Utility District was held on Wednesday, August 3, 2016, in the Utility District office, located at 333 4 ½ Mile Road, Racine, Wisconsin. The meeting was called to order by Howard Stacey, President at 6:00 pm.

1. Roll Call

Those present were Howard Stacey, President, Harry Garnette, Secretary, Dave Ruffalo, Mike Pirk, Bill Infusino, and Mark Brigman Commissioners. Lee Wishau being excused. Also present was Tom Ludwig representing Foth Infrastructure and Environment LLC., Rick Kutch of Gordon J. Maier, Jon Cameron of Ehlers and Associates and Robert J. Lui, Utility District, General Manager.

2. Communications and Announcements

Manager Lui informed the Commission of a tour, set up by Foth, per the Village President of several Village and Utility District sites, next Saturday, August 13, 2016, 9:00am at the East Side Community Center on Douglas Avenue. All Commissioners are encouraged to attend, it will last about 2 hours.

3. Approval of Minutes

a. Upon a motion by Garnette and seconded by Pirk the Commission approved the minutes from the Utility District's previous regular meeting held July 6, 2016. A copy of these minutes have been furnished to each Commissioner. Motion Carried

Upon a motion by Garnette and seconded by Infusino the Commission approved the minutes of the special meeting held July 20, 2016. A copy of these minutes have been furnished to each Commissioner. Motion Carried. Commissioner Pirk abstained from the vote due to his absence at the special meeting.

4. Approval of O&M Bills

a. Upon a motion by Infusino and seconded by Garnette the Commission approved payment of O&M Bills listed under checks #8045 through #8088 totaling \$740,068.19. Motion Carried.

5. Project Updates

a. Ludwig updated the Commission on the Hwy K / V lift station. The Electricians, Plumbers and Heating contractors are on site working on their items. The building is moving ahead on schedule.

b. Ludwig reported the Hwy V Water Extension / Forcemain project is nearing completion. The contractor installed the two forcemains to the lift station this week. The watermain flushing, testing and services installation cannot occur until Mt. Pleasant has the watermain tied into the Caledonia main.

c. Ludwig reported Merryman Excavating, the contractor for the Hwy K Sewer and Water project to Carol Drive, is moving ahead slow. Foth has been pressuring Merryman to address restoration and the projects DNR permit for the wetlands.

d. Ludwig updated the Commission on the sewer and water extension from Carol Drive to 1-94, he indicated Raymond has requested capacity in this segment. Foth is reviewing the request. The deadline for Raymond to decide if their contributing to the project, or not, is August 31, 2016. Caledonia's portion is ready to be bid.

**Village of Caledonia Utility District
Commissioners Meeting
August 3, 2016
Page 2**

- e. Ludwig updated the Commission on the Goley's Lane sewer relay. The Village Board has awarded the project to Globe Contractors. Working on scheduling a pre construction meeting for the same project.
- f. There was no update on the Village of Wind Point water negotiations.
6. Attorney John Bjelajac presented the Commission with a Developers Agreement for the installation of sewer and water in the Wis Park, / De Back Industrial Park, at Hwy K / Adams Road. Bjelajac explained the agreement dated 8/3/2016, he indicated the agreement follows similar agreements used in the past by the Utility District. Bjelajac answered questions from the Commission. Following discussion a motion was made by Garnette and seconded by Infusino to approve the 8/3/2016 agreement as presented by Bjelajac. Motion carried.
7. Stacey informed the Commission of the need for the Utility District to set up a charge card for the Utility District. He indicated that regular parts needed for our SCADA system are purchased from the Internet, this has previously been done through Starnet Technologies, we would know like to make these purchases in house, and avoid additional mark ups. Following discussion a motion was made by Garnette and seconded by Brigman to have Lui and Stacey move forward with acquiring a Utility District charge card. Motion Carried.
8. Rick Kutch of Gordon Maier reviewed the June 30, 2016, financial Statements with the Commission. Kutch answered questions from the Commission. The Commission thanked Kutch for the presentation.
9. Lui Informed the Commission that the North Main Street lift station can was struck by a vehicle on July 22, 2016. He reported the lift station sustained major damage, yet remained operational, Butters Fettings is working on the repairs. Tom Christensen, Village Administrator was at the accident site with the Fire Department, Christensen contacted the Villages Insurance Co.
10. Jon Cameron of Ehlers and Associates updated the Commission on the Oak Creek Water Plant upgrade request with Public Service Commission (PSC). Cameron mentioned areas of Caledonia's concerns with the upgrade, He explained, if the request is approved, as presented, it would have major impact on Caledonia's water rates. Cameron went over the concerns with the Commission and indicated the concerns have been filed with PSC, for the hearing tomorrow.
11. Lui presented the Commission with a communication from the Wisconsin Department of Transportation (WIDOT) indicating their displeasure with a contractor, Michael Mehevie, owner of Absolute Mechanical Plumbing, LLC. Mehevic installed a water service on Saturday, June 25, 2016, at 5823 Northwestern Avenue without an approved WIDOT permit. Both WISDOT and Lui told Mehevic the service could not be installed until the permit is complete. Following discussion the Commission directed Stacey and Lui to meet with Bjelajac, send a letter to Mehevic, stating the Utility District's displeasure and file a complaint with the State of Wisconsin.
12. Upon a motion by Brigman and seconded by Ruffalo the Commission voted to enter into CLOSED SESSION, pursuant to s. 19.85(1)(g), Wi Stats, to confer with legal counsel regarding strategy to be adopted by the body with respect to litigation related to an appeal, to the Racine County Circuit Court under Section

**Village of Caledonia Utility District
Commissioners Meeting
August 3, 2016
Page 3**

66.0703(12) of the Wisconsin Statutes, filed by Todd and Cindy Dombrowski, regarding the special assessments levied against their property located at 12900 Northwestern Avenue, Franksville, Wi, as part of the sewer and water extension along Hwy K in the Village of Caledonia. Stacey called for a roll call vote. The vote was recorded as follows.

Ruffalo – Aye
Infusino – Aye
Garnette – Aye

Pirk – Aye
Brigman – Aye
Stacey – Aye

Motion Carried.

Bjelajac explained the Dombrowski sewer and water assessment appeal.

13. Upon a motion by Brigman and seconded by Pirk the Commission voted to RECONVENE INTO OPEN SESSION. Motion Carried

No action was taken on the item discussed in CLOSED SESSION.

14. Adjournment

Upon a motion by Garnette and seconded by Brigman the Commission voted to adjourn the regular meeting at 7:45pm. Motion Carried.

Robert J. Lui, General Manager
Caledonia Utility District