

**Village of Caledonia Utility District  
Commissioners Meeting  
September 7, 2016**

The Regular Meeting of the Village of Caledonia Utility District was held on Wednesday, September 7, 2016, in the Utility District office, located at 333 4 ½ Mile Road, Racine, Wisconsin. The meeting was called to order by Howard Stacey, President at 6:00 pm.

**1. Roll Call**

Those present were Howard Stacey, President, Harry Garnette, Secretary, Dave Ruffalo, Mike Pirk, Bill Infusino, Mark Brigman and Lee Wishau Commissioners. Also present was John Bjelajac, Legal Counsel, Tom Ludwig representing Foth Infrastructure and Environment LLC., Rick Kutch of Gordon J. Maier, and Robert J. Lui, Utility District, General Manager.

**2. Communications and Announcements**

The Commission set a staff, 2017 Utility District Budget meeting for September 16, 2016, at the Utility District, Pirk and Garnette to attend along with Kutch and Lui.

Manager Lui informed the Commission of two inserts that will appear along with the Utility District's 3<sup>rd</sup> quarter Utility Bills, a flyer from the health department indicating a medication drop off and a flyer from the Village regarding the Village burning ordinance. Lui reported the additional cost is \$350 - \$400 per flyer. The Commission directed Lui to invoice the two parties for the additional cost.

Manager Lui informed the Commission that the City of Racine Wastewater is proposing a 1.3% rate increase for 2017.

**3. Approval of Minutes**

a. Upon a motion by Infusino and seconded by Pirk the Commission approved the minutes from the Utility District's previous regular meeting held August 3, 2016. A copy of these minutes have been furnished to each Commissioner. Motion Carried

Upon a motion by Infusino and seconded by Pirk the Commission approved the minutes of the special meeting held August 31, 2016. A copy of these minutes have been furnished to each Commissioner. Motion Carried.

**4. Approval of O&M Bills**

a. Upon a motion by Infusino and seconded by Pirk the Commission approved payment of O&M Bills listed under checks #8089 through #8121 totaling \$71,510.28. Motion Carried.

**5. Project Updates**

a. Ludwig updated the Commission on the Hwy K / V lift station. The Electricians, Plumbers and Heating contractors are on site working on their items. We Energies is on site today installing the electric service. The building is moving ahead on schedule.

b. Ludwig reported the Hwy V Water Extension / Forcemain project is nearing completion. The contractor was on site today addressing restoration issues. The watermain flushing, testing, and services installation cannot occur until Mt. Pleasant has the watermain tied into the Caledonia main.

**Village of Caledonia Utility District  
Commissioners Meeting  
September 7, 2016  
Page 2**

c. Ludwig reported Merryman Excavating, the contractor for the Hwy K Sewer and Water project to Carol Drive, is moving ahead slow. There at Sunflower Drive and Hwy K installing the interceptor. Foth feels the project will move quicker once the contractor gets the deep portion completed, which will be about 2 more weeks. The contractor has been addressing the restoration as they move forward. The interceptor portion of the project is about 63% complete and the watermain portion about 79% complete.

d. Ludwig updated the Commission on the sewer and water extension from Carol Drive to I-94. Bjelajac reported that Raymond has not responded or committed to capacity in the Caledonia sewermain from Carol Drive to I-94, therefore the Commission directed Ludwig to move forward and bid out the referenced segment, with no commitment to Raymond.

e. Ludwig updated the Commission on the Goley's Lane sewer relay. The new sewermain is across 3 Mile Road, the contractor is heading north on Goley's Lane. The project is moving ahead smooth.

**6.** Representatives from Jellystone Park, on Hwy 38 were present to discuss possible improvements to the Caddy Vista, west, sanitary sewer and water system that would make it possible for Jellystone to connect to the Utility District's system's. Ludwig, Bjelajac and Lui updated the commission on discussions that occurred over the years regarding the same. Ludwig provided several documents that addressed the Jellystone issue from the early 2000's. Lui explained time frames for the improvements, Jellystone indicated they would be hiring an engineer to work with Foth on coordinating some of the issues related to the improvements. The Commission discussed engineering cost the Utility District incurred thus far for Foth services. Following discussion a motion was made by Garnette and seconded by Infusino to invoice Jellystone for services conducted by Foth, Bjelajac (legal) and staff from today forward. Motion Carried.

**7.** Stacey updated the Commission on the Utility District acquiring a charge card at Tri City Bank, the bank has requested additional information.

**8.** Rick Kutch of Gordon Maier reviewed the July 2016, financial Statements with the Commission. Kutch answered questions from the Commission. The Commission thanked Kutch for the presentation.

**9.** Lui Informed the Commission that the residents on 4 Mile Road, between Memco Lane and Short Road, on Hwy 31 from West Johnson Avenue to North of 4 Mile Road and the west end of West Johnson Avenue, with "Voluntary Special Assessments" have until December 31, 2016, to be eligible for a 10 year payment plan on the assessment. After December 31, anyone choosing to connect to the water shall pay the entire assessment amount, in full prior to connecting. Lui requested sending a letter to the affected residents explaining the same. The Commission authorized Lui to send the letter and also indicate that by electing to go on the 10 year plan would NOT require them to connect.

**10.** Lui informed the Commission that a Public Hearing, will be held at the Utility District on September 28, 2016, on the Purchased Water Adjustment Clause. (PWAC) This is a follow up from the City of Oak Creek's 3%, Simplified Rate Case (SRC) from earlier this year. Jon Cameron of Ehlers and Associates will be attending the hearing

**Village of Caledonia Utility District  
Commissioners Meeting  
September 7, 2016  
Page 3**

**11. Adjournment**

Upon a motion by Ruffalo and seconded by Brigman the Commission voted to adjourn the regular meeting at 7:55pm. Motion Carried.

Robert J. Lui, General Manager  
Caledonia Utility District