



VILLAGE OF CALEDONIA

MS4 Annual Report
Permit No. WI-S050059-2

This report is submitted by the Village of Caledonia in compliance with the provisions of The Root River Group **WPDES Permit No. WI-S050059-2**. The co-permittees of The Root River Group is comprised of the Village of Caledonia, City of Racine, City of New Berlin, City of Franklin, Village of Greendale, Village of Hales Corners, and Village of Mount Pleasant. This form is for reporting on activities undertaken in calendar year 2011.

Due by March 31, 2012

SECTION I. Municipal Information			
Name of Municipality Village of Caledonia		Facility ID No. (FIN) 31160	
Mailing Address 6922 Nicholson Road	City Caledonia	State WI	Postal Code 53108
County(s) in which Municipality is located Racine	Type of Municipality: (check one) <input type="checkbox"/> County <input type="checkbox"/> City <input checked="" type="checkbox"/> Village <input type="checkbox"/> Town <input type="checkbox"/> Other (specify)		
SECTION II. Municipal Contact Information			
Name of Municipal Contact Person Anthony A. Bunkelman E.I.T.		Title Assistant Village Engineer / Drainage District Engineer	
Mailing Address 6922 Nicholson Road	City Caledonia	State WI	Postal Code 53108
E-mail Address abunkelman@caledoniawi.com	Telephone No. (including area code) 262-835-6416	Fax No. (including area code) 262-835-2388	
SECTION III. Certification			
<i>I hereby certify that I am an authorized representative of the municipality covered under MS4 General Permit No. WI-S050059-2 for which this annual report is being submitted and that the information contained in this document and all attachments were gathered and prepared under my direction or supervision. Based on my inquiry of the person or persons under my direction or supervision involved in the preparation of this document, to the best of my knowledge, the information is true, accurate, and complete. I further certify that the municipality's governing body or delegated representatives have reviewed or been apprised of the contents of this annual report. I understand that Wisconsin law provides severe penalties for submitting false information.</i>			
Authorized Representative Printed Name Anthony A. Bunkelman E.I.T.		Authorized Representative Title Assistant Village Engineer / Drainage District Engineer	
Authorized Representative Signature 		Date Signed 3/26/12	
E-mail Address abunkelman@caledoniawi.com	Telephone No. (including area code) 262-835-6416	Fax No. (including area code) 262-835-2388	

SECTION IV. General Information

- a. Describe what efforts the municipality has undertaken to invite the municipal governing body, interest groups, and the general public to review and comment on the annual report.

The Village publishes its NR216 Annual Report on its website to notify the public of permit compliance activities and designates a Board meeting as a Public Hearing on Storm Water to invite and accept comments from residents.

- b. Describe how elected and municipal officials and appropriate staff have been kept apprised of the municipal storm water discharge permit and its requirements.

Elected and municipal officials are kept apprised of permit requirements at annual budget authorization meetings in September/October.

- c. Has the municipality prepared its own municipal-wide storm water management plan? Yes No

If yes, title and date of storm water management plan:

Village of Caledonia Stormwater Management Plan, 2006.

- d. Has the municipality entered into a written agreement with another municipality or a contract with another entity to perform one or more of the conditions of the general permit as provided under Section 2.10 of the general permit? Yes No

If yes, describe these cooperative efforts:

Root River Group - Agreement among seven municipalities to cooperatively address water quality concerns whenever feasible.

Root Pike WIN – Agreement between the Root River Group and Root Pike WIN to perform the Public Education and Outreach for 2011 and 2012.

- e. Does the municipality have an internet website? Yes No

If yes, provide web address:

<http://www.caledoniawi.com/>

- If the municipality has an internet website, is there current information about or links provided to the MS4 general permit and/or the municipality's storm water management program? Yes No

If yes, provide web address:

The Village provides links to its MS4 Permit, Annual Reports and information on its Storm Water Management Program on its website.

MS4 Permit - <http://www.caledoniawi.com/2008%20-%202013%20MS4%20Permit.pdf>

Annual Report 2008 - <http://www.caledoniawi.com/2008%20Annual%20Report.pdf>

Annual Report 2009 -

<http://www.caledoniawi.com/Village%20of%20Caledonia%20MS4%202009%20Annual%20Report%20.pdf>

Annual Report 2010 -

<http://www.caledoniawi.com/Caledonia%202010%20NR216%20Annual%20Report%20Final.pdf>

SECTION V. Permit Conditions

a. **Minimum Control Measures:** For each of the permit conditions listed below, provide a description of the status of implementation of program elements, the status of meeting measurable goals, and compliance with permit schedule in section 3 of the MS4 general permit. Be specific in describing the actions that have been taken during the reporting year to implement each permit condition and whether measurable goals have been met, including any data collected to document a measurable goal. Also, explain the reasons for any variations from the compliance schedule in the MS4 general permit.

- Public Education and Outreach

An informational kiosk resides in Village Hall which provides citizens a centrally located source for stormwater and water quality information. The kiosk contains brochures, pamphlets, and maps from the UW-Extension, WI-DNR, NRCS, WI-DATCP, MMSD, and SEWRPC. These materials include information on pesticides and fertilizers, yard waste, car care, runoff rules for farmers, pest waste, urban runoff, the root river watershed, watershed protection, rain gardens, and more.

The Root River Group has also entered into a contract with Root Pike WIN for handling the Public Education & Outreach. Appendix I outlines what the group's activities included in 2011 and what's proposed for 2012.

- Public Involvement and Participation

Citizens are encouraged to attend local Drainage Commission Meetings where they can address any topics of concern. Additionally, the Village publishes its NR216 Annual Report on its website to notify the public of permit compliance activities and it designates a Board meeting as a Public Hearing on Storm Water to invite and accept comments from residents.

- Illicit Discharge Detection and Elimination

The Village will continue to follow its Illicit Discharge Detection and Elimination program as outlined in the MS4 permit in 2012. Illicit Discharge Detection and Elimination inspections were not conducted in 2011. The proposed guidelines for Illicit Discharge Detection once finalized will be used for inspections.

- Construction Site Pollutant Control

The revised Erosion and Sediment Control Ordinance was adopted in September 2005. Inspection of construction sites is currently shared between staff of the Caledonia Engineering Department and the Building Inspection Department. Violations of the existing ordinance have been enforced through the Engineering Department and the Building Inspection Department. Development of a new Erosion Control Enforcement Program was completed in 2007 and enacted in 2008. The program consists of guidelines, procedures, and forms for permit applicants and Village staff related to Construction Site Pollutant Control. The Village continued to successfully implement the program in 2011 with a total of 11 approved erosion and sediment control permits.

- Post-Construction Storm Water Management

The Post-Construction Storm Water Management Ordinance was adopted in September 2005 and has since been approved. Revisions to the ordinance were concluded in 2008 and adopted in 2009. The Village continues to require compliance and enforce the provisions of this Ordinance through the Storm Water Management Plan reviews performed by the Engineering Department.

- Pollution Prevention

The 2007 study to determine the most effective methods to eliminate non-storm water discharges from the Village Hall Complex located on Nicholson Road resulted in the Storm Water Pollution Prevention Plan completed in 2008. Implementation began in 2008.

b. Storm Water Quality Management: Has the municipality completed a pollutant-loading analysis to assess compliance with the 20% TSS reduction developed urban area performance standard? Yes No

If yes, provide the following: Model used WinSLAMM Version 9.4 Reduction (%) 26.2

Has the municipality completed a pollutant-loading analysis to assess compliance with the 40% TSS reduction developed urban area performance standard? Yes No

If yes, provide the following: Model used WinSLAMM Version 9.4 Reduction (%) 77.51

Has the municipality completed an evaluation of all municipal owned or operated structural flood control facilities to determine the feasibility of retrofitting to increase TSS removal? Yes No If yes, describe:

c. Storm Sewer System Map: Describe any changes or updates to the storm sewer system map made in the reporting year. Provide an updated map.

The Village continued to update the storm sewer map with information from projects that were installed in 2011. Updates also included adding sewer line material and diameter attributes where available.

SECTION VI. Fiscal Analysis

a. Provide a fiscal analysis that includes the annual expenditures for 2010, and the budget for 2010 and 2011.

Village of Caledonia	2011 Budget	2011 Expenditures	2012 Budget
Storm Water Management Plan	\$ -	\$ -	\$ -
Storm Water Permit	\$ 4,000.00	\$ 3,000.00	\$ 3,000.00
SLAMM Analysis	\$ 5,000.00	\$ -	\$ -
Facilities Inspection	\$ 12,500.00	\$ -	\$ 37,500.00
Outreach Involvement	\$ 2,300.00	\$ 4,520.00	\$ -
Totals	\$ 23,800.00	\$ 7,520.00	\$ 40,500.00

b. What financing/fiscal strategy has the municipality implemented to finance the requirements of the general permit?
 Storm water utility General fund Other _____

c. Are adequate revenues being generated to implement your storm water management program to meet the permit requirements? Yes No

Please provide a brief summary of your financing/fiscal strategy and any additional information that will assist the Department in understanding how storm water management funds are being generated to implement and administer your storm water management program.

The Village of Caledonia utilizes a storm water utility to pay for MS4 permit related activities. The Caledonia Storm Sewer Utility District Commission is comprised of the Lake Michigan Storm Sewer Utility District and the Root River Storm Sewer Utility District. Each District is granted a tax levy by the Village Board for financing all storm water operations, maintenance, and projects.

SECTION VII. Inspections and Enforcement Actions

Note: If an ordinance listed below has previously been submitted and has not been amended since that time, a copy does not need to be submitted again. If the ordinance was previously submitted, indicate such in the space provided.

a. As of the date of this annual report, has the municipality adopted a construction site pollutant control ordinance in accordance with subsection 2.4.1 of the general permit? Yes No If yes, attach copy or provide web link to ordinance:

http://www.caledoniawi.com/document_display.aspx?cat_id=14&cat_type=

b. As of the date of this annual report, has the municipality adopted a post-construction storm water management ordinance in accordance with subsection 2.5.1 of the general permit? Yes No If yes, attach copy or provide web link to ordinance:

http://www.caledoniawi.com/document_display.aspx?cat_id=14&cat_type=

c. As of the date of this annual report, has the municipality adopted an illicit discharge detection and elimination ordinance in accordance with subsection 2.3.1 of the general permit? Yes No If yes, attach copy or provide web link to ordinance:

http://www.caledoniawi.com/document_display.aspx?cat_id=14&cat_type=

d. As of the date of this annual report, has the municipality adopted any other ordinances it has deemed necessary to implement a program under the general permit (e.g., pet waste ordinance, leaf management/yard waste ordinance, parking restrictions for street cleaning, etc.)? Yes No If yes, attach copy or provide web link to ordinance:

http://www.caledoniawi.com/document_detail.aspx?document_id=29

e. Provide a summary of available information on the number and nature of inspections and enforcement actions conducted during the reporting period to ensure compliance with the ordinances described in a. to d. above.

11 new erosion and sediment control permits were issued in 2011. No enforcement actions were taken.

SECTION VIII. Water Quality Concerns

a. Does any part of the MS4 discharge to an outstanding resource water (ORW) or exceptional resource water (ERW) listed under s. NR 102.10 or 102.11, Wis. Adm. Code? (A list of ORWs and ERWs may be found on the Department's Internet site at: <http://dnr.wi.gov/org/water/wm/wqs/orwerw/>) Yes No If yes, list:

b. Does any part of the MS4 discharge to an impaired waterbody listed in accordance with section 303(d)(1) of the federal Clean Water Act, 33 USC § 1313(d)(1)(C)? (A list of the most current Wisconsin impaired waterbodies may be found on the Department's Internet site at: <http://dnr.wi.gov/org/water/wm/wqs/303d/303d.html>) Yes No If yes, complete the following:

- Impaired waterbody to which the MS4 discharges:

Root River & Lake Michigan

- Description of actions municipality has taken to comply with section 1.5.2 of the MS4 general permit for discharges of pollutant(s) of concern to an impaired waterbody:

No known PCB discharges within the MS4.

c. Identify any known water quality improvements in the receiving water to which the MS4 discharges during the reporting period.

No additional water quality improvements were identified in the 2011 reporting period.

d. Identify any known water quality degradation in the receiving water to which the MS4 discharges during the reporting period and what actions are being taken to improve the water quality in the receiving water.

No known degradation was identified during the 2011 reporting period.

SECTION IX. Department of Commerce Authority

Section 2.4.1.1.3 of the MS4 general permit requires a permittee that does not already have authority from the Wisconsin Department of Commerce (Commerce) to regulate erosion control at public buildings and places of employment to request such authority from Commerce within 18 months after the start date of permit coverage. However, as of January 1, 2010, responsibility for erosion control administration and enforcement for commercial building sites was transferred from Commerce to the Department of Natural Resources. This transfer took place due to 2009 Wisconsin Act 28, the 2009 state budget legislation, which moved s. 101.1205, Wis. Stats., commercial building construction site soil erosion and sediment control statutory language, to s. 281.33, Wis. Stats. As of January 1, 2010, the State's requirements for erosion control at commercial building construction sites will be administered by the Department of Natural Resources. Accordingly, a permitted municipality that was delegated to serve as an agent for Commerce will continue to serve as an agent for the Department of Natural Resources in accordance

As of January 1, 2010, was the municipality granted authority from the Wisconsin Department of Commerce to regulate erosion control at public buildings and places of employment? Yes No

SECTION X. Reapplication for Permit Coverage

Provide a description of any proposed changes to the municipality's storm water management program and any other relevant change that the municipality plans or anticipates.

At this time, the Village has no proposed changes to the storm water management program.

Appendix I

Public Education & Outreach Program

Report, Keep Our Waters Clean
Submitted by Root-Pike Watershed Initiative Network
Report Period: January 1-December 31, 2011
Submitted: March 1, 2012

Scope/Deliverables	January 1-December 31, 2011
<p>Advertising Campaign--Root-Pike WIN will collaborate with the S.E. Wisconsin Watersheds Trust to plan, create and implement a media campaign that will be targeted to our audience a air during between the months of May-October.</p>	<p>RPW wrote a WIDNR Planning Grant to fund a mass media campaign in 2012. The Village of Mt. Pleasant agreed to be the fiscal agent. We were notified in December that the \$80,000.00 grant was funded. Sweet Water (S.E. Wisconsin Watersheds Trust) has also been funded (\$70,000.00) and we are discussing the possibility of pooling our funds for one combined campaign, since we are in the same media market.</p> <p>The grant requires \$53,500.00 in matching funds from the municipalities, which would come from funds they have paid for the Keep Our Waters Clean program. RPW recommends carrying over \$26,217.00 from 2011 and allocating \$27,283.00 from the 2012 funding for the media campaign that would run May-October 2012.</p>
<p>Media Publicity--Through direct contacts with reporters and the distribution of news releases, Root-Pike WIN will attract media publicity to include radio and television interviews, and newspaper and magazine feature stories.</p>	<p>The <i>Greening Up Your Yard</i> workshops and rain garden grants received the following media publicity:</p> <p><u>Racine Journal Times</u></p> <ul style="list-style-type: none"> • March 25, 2011, <i>Learn how your yard can help reduce water pollution.</i> • June 1, 2011, <i>Yard care workshops start Saturday</i> <p><u>Milwaukee Journal Sentinel</u>, Home & Garden announcements on April 16, May 20, May 27</p> <p><u>Kenosha News</u></p> <ul style="list-style-type: none"> • March 30, 2011, <i>Free workshops can help you create rain gardens</i> • May 26, 2011, <i>Rain gardens can be beautiful and functional.</i> Also appeared in Prime Magazine, a publication of Kenosha News. <p><u>Patch.com (Fox6 Now)</u></p> <ul style="list-style-type: none"> • May 31, 2011, <i>Last two Greening Up Your Yard workshops in June</i> <p><u>Radio Interviews</u> May 12, 2011, WRJN-Racine May 13, 2011, WGTD-Kenosha.</p> <p><u>Municipal Newsletters and Websites</u> RPW focused this year on gaining more publicity in the municipal newsletters and websites of our Clean Water Network members and we were pleased to see how many announced the workshops and rain garden grant opportunity. In June we completed an audit of each municipality's website and recent newsletters to determine if they contained information about actions homeowners can take to reduce stormwater runoff; announced the <i>Greening Up Your Yard</i> workshops, provided a link to the Keep Our Waters Clean portion of RPW's</p>

	website or directly to the RPW website.
<p>Municipal Newsletters--Root-Pike WIN will provide news releases and articles for municipal newsletters and websites on the topics areas. Materials will be submitted electronically in January (Spring newsletters), April (Summer newsletters), June (Fall newsletters), August (winter newsletters).</p>	<p>A new electronic newsletter targeted to members of the S.E. WI Clean Water Network and titled, <i>Clean Water News</i>, was launched in 2011 and published/emailed in April, June, September, and December prior to the quarterly meetings. The newsletter announces upcoming meetings of the Clean Water Network; updates on Keep Our Waters Clean campaign; announcements of other projects that may be of interest to the members, such as the Root River and Pike River Watershed Restoration Planning and stormwater best management practices being implemented by member municipalities.</p>
<p>Electronic Newsletter--Root-Pike WIN will send monthly electronic newsletters to municipal residents on our topic areas to include articles, announcements of upcoming workshops and grant opportunities. Municipalities will be invited to submit information for the newsletter. Email addresses will be gathered from people who attended workshops and/or applied for grants associated with Root-Pike WIN and from other lists, such as UW-Extension.</p>	<p>A new electronic newsletter, titled <i>Greening Up Your Yard</i>, was launched in 2011 and published/distributed in May, June and July., August, September. RPW contracted with Constant Contact, an online service that helps manage electronic publications and contacts. As of December 31 we were emailing the newsletter to 664 people. People who attended workshops and received rain garden grants in 2008-2011 were added to the email list. People have the option of unsubscribing to the newsletter.</p>
<p>Publications: brochures, posters, manuals</p>	<p>Root-Pike WIN received grant funding from Michigan State University , Racine Community Foundation and Freshwater Future printed materials: workshop brochure, poster and workshop manual. The brochure and posters were distributed to municipalities, libraries and other public facilities. The workshop manual, <i>Rain Gardens, A How-To Manual for Homeowners</i>, was given to attendees of the workshops.</p>
<p>Website--Root-Pike WIN will continue to update information in the "Keep Our Waters Clean" section of its website and will use it to focus on our topic areas.</p>	<p>Root-Pike WIN's website homepages were redesigned October-December, 2011 and the <i>Keep Our Waters Clean</i> program is more prominently featured (www.rootpikewin.org).</p>
<p>Speakers Bureau--Root-Pike WIN will be available to give presentations to service and professional groups about the S.E. WI Clean Water Network and its role in reducing polluted stormwater runoff. A Powerpoint presentation and handout will be created and made available to members of the</p>	<p>No presentations.</p>

Network.	
<p>Exhibitions-Root-Pike WIN will participate in fairs and conferences as an exhibitor. We will create new artwork for the display unit and a handout for distribution at the events. The S.E. Wisconsin Clean Water Network will be prominently recognized on these materials. The exhibit will be made available to municipalities for display. A second tabletop display will be purchased if there is a large call from municipalities for the display.</p>	<p>Root-Pike Win participated in the following fairs and exhibitions in 2011:</p> <ul style="list-style-type: none"> ● April 16--Gateway Technical College-Kenosha Earth Day Fair, Kenosha ● April 30--Racine Humble Park Fair, Racine ● May 2-13, Greendale Public Library, Greendale ● May 14, Hoy Audubon bird Day Fair, Root River Environmental Education & Community Center, Racine ● June 25—Village of Mt. Pleasant Open House, Mt. Pleasant ● September 24—Petrifying Springs Park, Pike River Revival clean-up, Somers ● October 8—WIDNR's Open House of Steelhead Facility, Racine
<p>Workshops/Education</p>	<p>Root Pike WIN held six <i>Greening Up Your Yard</i> workshops that presented a variety of ways homeowners could reduce polluted stormwater runoff. A total of 138 people attended the workshops that were held in Kenosha (April 16), Bristol (April 23), Greendale, (May 7) Somers (June 4), Racine (May 14, June 25). A list of attendees is available on request.</p>
<p>Rain Gardens</p>	<p>Root-Pike WIN funded 17 rain gardens thanks to funding from Michigan State University and the Great Lakes Protections Fund and Freshwater future. A list of the recipients and locations is attached.</p>
<p>Meetings--Root-Pike WIN will plan and attend quarterly meetings of the Network, scheduled to be held on the third Thursday in March, June, September, December, and will organize one or more additional meeting on a topic of general interest to the group. In addition, RPW will be available to meet with Randy Kerkman on issues related to this contract.</p>	<p>Root-Pike WIN planned and organized meetings for the Clean Water Network in March and June, September, December.</p> <ul style="list-style-type: none"> ● March meeting, held in Franklin, featured a presentation by Racine county Conservationist Chad Sampson and Kenosha county conservationist Dan Treloar on the topic of managing agricultural runoff and examples of projects their counties have funded. ● June meeting, held in Greendale, featured a presentation and tour of Greendale's Grange Avenue that was reconstructed with vegetated bioswales in the median. ● September meeting, held in Mount Pleasant, featured a presentation and tour of Mount Pleasant's restoration of the upper Pike River. ● December meeting, held in New Berlin, featured a presentation on porous pavement.
<p>Written Progress Reports--Root-Pike WIN will submit a written report twice a year describing progress of the project. In</p>	<p>This progress report is for the period, January 1-December 31, 2011</p>

<p>September RPW will send an email listing the cost share for the following year.</p>	
<p>Project Evaluation--Root-Pike WIN will create and distribute an evaluation instrument to gather input from municipal members about the project for the purpose of improving the program and increasing its effectiveness.</p>	<p>UW-Extension has been asked to develop an online evaluation survey of the Keep Our Waters Clean program that would be distributed to members of the Clean Water Network.</p>

Root-Pike Watershed Initiative Network, KEEP OUR WATERS CLEAN PROJECT,
March 1, 2012

Submitted

BILLING PERIOD: January 1, 2011-December 31, 2011

AMOUNT DUE: \$23,565.75

INCOME	ACTUAL	ACTUAL TOTALS	BUDGET	TRANSFER TO 2012 PROGRAM
Municipal cost share	\$38,226.00		\$38,226.00	\$10,000.00
Funds carried over from previous years (2009, 2010)	\$7,000.00			\$7,000.00
Grant funding				
Michigan State University & Great Lakes Protection Fund	\$1,239.00			\$0.00
Racine Community Foundation	\$3,000.00			\$0.00
Freshwater Future`	\$318.00			\$2,150.00
TOTAL INCOME	\$49,783.00		\$38,226.00	\$11,557.00
EXPENSES	ACTUAL	ACTUAL TOTAL	BUDGET	TRANSFER TO 2012 PROGRAM
ADMINISTRATION/MANAGEMENT				
Executive Director (16%)	\$6,400.00			
Accountant	\$811.22			
Total Administration/Management		\$7,211.22	\$7,444.00	\$232.78
RENT FACILITIES	\$482.40			
Total Rent Facilities		\$482.40	\$500.00	\$17.60
INSURANCE	\$385.05			
Total Insurance		\$385.05	\$600.00	\$214.95
INTERNET, WEBSITE, PHONE				
Telephone & Internet (20%)	\$396.00			
Web hosting (20%)	\$72.00			

Website Developer (Savvy Panda)	\$1,125.00			
Computer Consultant (Quality Plus Consulting)	\$654.62			
Constant Contact hosting subscription	\$72.40			
Total Internet, Website Phone		\$2,320.02	\$350.00	(\$1,970.02)
STAFF/CONSULTANTS & TRAVEL/TRANSPORTATION				
Program Coordinators				
Susan Greenfield	\$5,000.00			
Andy Yench				
Greening Up Your Yard Consultants				
Nan Calvert	\$1,000.00			
Larry Wheeler	\$1,241.79			
Angie Baldocchi	\$100.00			
Fiscal Agent Services				
Meryl Strichartz	\$1,400.00			
Total Staff, Consultant		\$9,941.79	\$13,500.00	\$3,558.21
POSTAGE				
Annual report mailing (20%)	\$90.23			
Total Postage		\$90.23	\$150.00	\$59.77
EXHIBIT ARTWORK				
Total Exhibit	\$0.00	\$0.00	\$600.00	\$600.00
PRINTING, COPYING				
Greening Up Yard brochures & poster, manual	\$2,359.50			
Annual report	\$316.76			
Total Printing/Copying		\$2,676.26	\$3,000.00	\$323.74

OFFICE SUPPLIES, EQUIPMENT				
Paper, ink cartridges, etc.	\$150.00			
Total Office Supplies/Equipment		\$150.00	\$700.00	\$550.00
FACILITIES, FOOD				
Meetings of SE WI Clean Water Network				
Thursday, December 15, 2011	\$69.10			
Thursday, September 22, 2011	\$69.10			
Thursday, June 23, 2011	\$82.44			
Wednesday, March 23, 2011	\$88.14			
Total Facilities, Food		\$308.78	\$500.00	\$191.22
CONTINGENCY				
Total Contingency			\$882.00	\$882.00
ADVERTISING CAMPAIGN				
Total Advertising Campaign	\$0.00	\$0.00	\$10,000.00	\$10,000.00
TOTAL	\$23,565.75	\$23,565.75	\$38,226.00	\$14,660.25
LESS PREVIOUS 2011 \$10,000 RETAINER	(\$10,000.00)			
NEW 2012 \$10,000 RETAINER	\$10,000.00			
AMOUNT DUE	\$23,565.75			